



MOBILE APP

New Small Business Banking User Enrollment

Mobile App: New Small Business Banking User Enrollment

Small Business Banking clients at Hillcrest Bank who are new to **online and mobile banking** will follow these steps to enroll using our new mobile banking app.

To begin, download our new mobile app – **Hillcrest Mobile Banking** – from the Apple App Store or Google Play.

1. Open the app and click "Need to enroll?"

Welcome back		
Username		
Password		
Log in)	
Forgot username or password? Need to enroll?		

2. Select "Business," then provide your Social Security Number, Date of Birth, EIN/Tax ID of the business, and check the "I am not a robot" box in the reCAPTCHA security box, then click "Next."

	Account details
Tell us more about	Social security number
you	Social security humber
We'll need some basic account information to verify your account.	Date of birth (mm/dd/yyyy)
What type of account do you have?	EIN/Tax ID
Personal	
Business	I'm not a robot reCAPTCHA Privacy - Terms

The business owner must complete this. The account owner or admins can grant additional access. 3. Follow the directions to enter the verification code that was provided in the email your received. This is used to authenticate yourself and continue setting up your profile.



Please note: if you do not have an email address on file with the bank or if the email is no longer valid, please visit a Hillcrest Bank banking center or call our Client Services & Solutions team at **855.629.7618**.

4. Create your Username and Password, then click "Next."

Please note: Usernames are <u>not</u> case-sensitive on the new platform and may contain letters, numbers, or any of the following special characters: $_,@,+,.,-$

Passwords must be a minimum of 12 characters and must contain at least one upper case and one lower case letter, at least one number, and at least one of the following special characters: _,@,+,.,-. Additionally, by default, the platform enforces the following password safety requirements:

Create your login Choose a password for logging in.	1.) Passwords may not be similar to your username, first name, last name, or email.
Username Password Show	2.) Passwords are case-sensitive, and may not be
Cancel Next	among the 20,000 most common passwords.

5. Review disclosures and check the box to agree to the Privacy Notice, Online Banking Agreement and E-Consent Agreement.

Review disclosures Please click and read through the following disclosures.	By checking the box and continuing, you are providing a legally binding signature and your consent to the terms and conditions contained in the disclosures above. You also attest that you (1) have accessed and agree to the terms and conditions in the disclosures, including the Online and Mobile Banking Agreement and Electronic Communications Agreement; (2) have a computer or mobile device ("access device") with internet access, a browser and a compatible operating system that satisfies the hardware and software requirements detailed in the disclosures; and 3) have the ability to download and/or print the disclosures through	
Privacy Notice		
Online Banking Agreement	your access device.	
E-Consent Agreement	Cancel	

6. Set up two-factor authentication for enhanced security. To do this, provide your phone number, then click "Verify."



A verification code will be texted to your mobile phone number. Insert the verification code and click "Verify."

If the phone number you entered is not a mobile phone, you will receive a call with your verification code.

7. Next, choose your document delivery preference.

We encourage all clients to sign up online paperless documents, which include statements and notices. Electronic delivery provides quicker, secure access to account documentation and benefits the environment. When choosing this option, all documents related to all your accounts may be provided electronically.





8.

When complete, you'll be brought into your new online banking Dashboard.